

# MUSCONETCONG SEWERAGE AUTHORITY

Commissioners' Meeting  
June 23, 2022

## REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY 110 CONTINENTAL DRIVE BUDD LAKE, NJ 07828

Chairman Rattner called the meeting to order at 7:30 PM. Following the Pledge of Allegiance to the Flag, announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act".

Members Present: Andrew Cangiano, Michael Grogan, Melanie Michetti, Michael Pucilowski, Steven Rattner, Joseph Schwab, Elmer Still, Jack Sylvester

Members Absent: James Benson, Brian McNeilly, Richard Schindelar, Thomas Romano

Others Present: Thomas Carroll – QPA, Jilliam Martucci – Administrative, Patrick Dwyer – Esq., Sean Sauder

Attendance Roll Call:

Mr. Benson	Absent	Chairman Rattner	Present
Mr. Cangiano	Present	Mr. Romano	Absent
Mr. Grogan	Present	Mr. Schindelar	Absent
Mr. McNeilly	Absent	Mr. Schwab	Present
Mrs. Michetti	Present	Mr. Still	Present
Mr. Pucilowski	Present	Mr. Sylvester	Present

Date/Time Call to Order: Thursday June 23, 2022 – 7:30PM  
Others Present: Tom Carroll, Pat Dwyer, Sean Sauder, James Schilling, Jilliam Martucci.

Motion / Resolution	Benson	Cangiano	Grogan	McNeilly	Michetti	Pucilowski	Rattner	Romano	Schindelar	Schwab	Still	Sylvester
Attendance	Absent	Present	Present	Absent	Present	Present	Present	Absent	Absent	Present	Present	Present
Regular Meeting Minutes: 05.26.2022 ALL IN FAVOR	Absent	Abstain	Aye	Absent	Aye	Second Aye	Aye	Absent	Absent	Aye	Motion Aye	Aye
2021 Budget vs Actual ROLL CALL	Absent	Yes	Yes	Absent	Yes	Yes	Yes	Absent	Absent	Motion Yes	Yes	Second Yes
December 31, 2021 Balance Sheet ROLL CALL	Absent	Yes	Yes	Absent	Yes	Yes	Yes	Absent	Absent	Motion Yes	Yes	Second Yes
2022 Budget vs Actual ROLL CALL	Absent	Yes	Yes	Absent	Yes	Yes	Yes	Absent	Absent	Motion Yes	Yes	Second Yes
May 31, 2022 Balance Sheet ROLL CALL	Absent	Yes	Yes	Absent	Yes	Yes	Yes	Absent	Absent	Motion Yes	Yes	Second Yes
Pending Vouchers; June 16, 2022 ROLL CALL	Absent	Second Yes	Yes	Absent	Motion Yes	Yes	Yes	Absent	Absent	Yes	Yes	Yes
Correspondence ALL IN FAVOR	Absent	Aye	Aye	Absent	Aye	Aye	Aye	Absent	Absent	Second Aye	Aye	Motion Aye
Directors Report, Maintenance & Repairs May/June, 2022 Flow Data - May, 2022 ALL IN FAVOR	Absent	Aye	Aye	Absent	Second Aye	Aye	Aye	Absent	Absent	Motion Aye	Aye	Aye
Engineers Report- June, 2022 ALL IN FAVOR	Absent	Aye	Aye	Absent	Aye	Second Aye	Aye	Absent	Absent	Aye	Aye	Motion Aye
New Business:												
Resolution # 22-33 ROLL CALL	Absent	Yes	Yes	Absent	Second Yes	Yes	Yes	Absent	Absent	Yes	Motion Yes	Yes
Resolution # 22-34 ROLL CALL	Absent	Yes	Yes	Absent	Second Yes	Yes	Yes	Absent	Absent	Motion Yes	Yes	Yes
Resolution 22-35 ROLL CALL	Absent	Yes	Yes	Absent	Yes	Second Yes	Yes	Absent	Absent	Yes	Motion Yes	Yes
Old Business:												
Resolution 22-06 Plant Processes	Absent	<u>Tabled</u>	<u>Tabled</u>	Absent	<u>Tabled</u>	<u>Tabled</u>	<u>Tabled</u>	Absent	Absent	<u>Tabled</u>	<u>Tabled</u>	<u>Tabled</u>
Closed Session 08:05 pm ALL IN FAVOR	Absent	Aye	Aye	Absent	Aye	Second Aye	Aye	Absent	Absent	Aye	Aye	Motion Aye
Open Session: 08:31 pm ALL IN FAVOR	Absent	Aye	Motion Aye	Absent	Aye	Aye	Aye	Absent	Absent	Aye	Second Aye	Aye
Adjournment: 08:31 pm ALL IN FAVOR	Absent	Aye	Aye	Absent	Aye	Aye	Aye	Absent	Absent	Aye	Motion Aye	Second Aye

Chairman Rattner introduced Mr. Sean Sauder of PS&S standing in for Jim Wancho, PE.

Chairman Rattner open and closed the meeting to the public.

The “Regular” meeting minutes of May 26, 2022 accepted on a motion offered by Mr. Still, seconded by Mr. Pucilowski and the affirmative all in favor vote of members present. All In Favor Vote:

Mr. Benson	Absent	Chairman Rattner	Aye
Mr. Cangiano	Abstain	Mr. Romano	Absent
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Absent	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Comments:

- None

The Financial Reports for 2021 were accepted on a motion offered by Mr. Schwab, seconded by Mr. Sylvester and the affirmative all in favor vote of members present. Roll Call Vote:

Mr. Benson	Absent	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Absent	Mr. Schwab	Absent
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

Comments:

- None

# Financial Reports – 2021

9:38 AM  
06/15/22

## Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through December 2021

Accrual Basis

	Jan - Dec 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Interest	17,042.51			
Trustee passdown	5,617,750.08			
Total Income	5,634,792.59			
Gross Profit	5,634,792.59			
Expense				
66900 - Reconciliation Discrepancies	-276.54			
Personnel Services				
B-1 - Administrative S&W	156,068.18	171,540.00	-15,571.82	90.9%
B-14 - Operating S&W	630,118.21	668,000.00	-37,881.79	94.3%
Total Personnel Services	786,186.39	839,540.00	-53,453.61	93.6%
Employee Benefits				
B-9 - Pension	99,343.08	105,000.00	-5,656.92	91.8%
B-8 - Social Security	58,470.42	66,458.00	-7,987.58	88.0%
B-10 - Hosp				
Dental/Vision	4,048.31			
Hospitalization	1,200.00			
B-10 - Hosp - Other	165,842.59	200,000.00	-34,157.41	82.9%
Total B-10 - Hosp	171,090.90	200,000.00	-28,909.10	85.5%
B-11 - Disability Insurance	8,924.55	10,000.00	-1,075.45	89.2%
B-6 - Unemployment	5,873.58	7,000.00	-1,126.42	83.9%
Total Employee Benefits	340,702.53	388,458.00	-47,755.47	87.7%
Administration Expenses				
B-2 - Administrative-CE	15,770.22	40,000.00	-24,229.78	39.4%
Total Administration Expenses	15,770.22	40,000.00	-24,229.78	39.4%
Operations and Maintenance				
B-3 - Legal	35,018.00	35,000.00	18.00	100.1%
B-4 - Audit	25,680.00	20,000.00	5,680.00	128.4%
B-5 - Engineer	45,385.29	45,385.29	0.00	100.0%
B-15 - Telephone	13,504.80	25,000.00	-11,495.10	54.0%
B-16 - Electric	352,575.85	352,575.85	0.00	100.0%
B-17 - Propane/Fuel Oil	31,989.26	31,989.26	0.00	100.0%
B-18 - Supplies/Chemicals	229,273.92	229,273.92	0.00	100.0%
B-27 - Laboratory Supplies	5,137.96	6,148.51	-1,010.55	83.6%
B-13 - Office	25,351.55	27,813.68	-2,462.13	91.2%
B-31 - External Services	53,986.48	75,000.00	-21,013.52	70.6%
B-28 - Education/Training	8,051.76	25,000.00	-16,948.24	28.2%
B-25 - Laboratory Fees	13,607.44	14,514.71	-1,007.27	93.1%
B-19 - Maintenance/Repairs	180,576.57	180,576.57	0.00	100.0%
B-20 - Insurance	109,642.00	110,000.00	-358.00	99.7%
B-24 - NJDEP Fees	20,189.00	22,010.74	-1,821.74	91.7%
B-12 - Trustee Admin Fee	20,225.00	20,000.00	225.00	101.1%
B-23 - Permit Appl/Compliance Fees	27,786.34	27,186.34	600.00	102.2%
B-21 - Equipment	59,721.78	59,721.78	0.00	100.0%
B-26 - Sludge Disposal	881,075.07	880,202.37	872.70	99.9%
B-22 - Contingency	0.00	0.00	0.00	0.0%
Total Operations and Maintenance	2,138,786.19	2,200,500.00	-61,713.82	97.2%
Debt Service				
Debt Svc - Principal Payment	419,168.59			
Debt Svc - Interest Payment	371,653.68	723,513.00	-723,513.00	0.0%
Debt Service - Other	0.00			
Total Debt Service	790,822.27	723,513.00	67,309.27	109.3%
Reserves				
B-29 - Capital Improvement	200,000.00	200,000.00	0.00	100.0%
B-30 - Renewal & Replacement	200,000.00	200,000.00	0.00	100.0%
Total Reserves	400,000.00	400,000.00	0.00	100.0%
Misc. Income	-21,899.95			
Operating Refund	-39,362.98			

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## Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through December 2021

Accrual Basis

	Jan - Dec 21	Budget	\$ Over Budget	% of Budget
Pension Reimbursement	-901.91			
Total Expense	4,409,825.11	4,592,111.00	-182,285.89	96.0%
Net Ordinary Income	1,224,967.48	-4,592,111.00	5,817,078.48	-26.7%
Other Income/Expense				
Other Income				
Short Term Disability Reimburse	6,650.95			
Total Other Income	6,650.95			
Other Expense				
Bank Fee	165.00			
Total Other Expense	165.00			
Net Other Income	6,485.95			
Net Income	1,231,433.43	-4,592,111.00	5,823,544.43	-26.8%

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Musconetcong Sewerage Authority	
Balance Sheet	
As of December 31, 2021	
	Dec 31, 21
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
OA 8162 - Operating Acct TD - 8169	1,077,168.55
PR 3717 - Payroll Account TD - 3717	4,229.19
CI 8330 - Capital Improvement TD - 8330	1,600,002.51
Es 3228 - Escrow Account TD Bank - 3228	8,061.74
RR 1368 - Renewal & Replacement TD - 1368	529,256.35
Petty Cash	150.00
Total Checking/Savings	3,215,598.29
Other Current Assets	
NJB Note Receivable	3,090,435.00
Prepaid Expenses	179.89
Total Other Current Assets	3,090,614.89
Total Current Assets	6,306,213.28
Fixed Assets	
Construction in Progress	1,509,092.35
Accumulated Depreciation	-39,721,947.17
Capital Assets, Depreciated	61,481,992.62
Land	505,700.00
Total Fixed Assets	23,875,337.80
Other Assets	
Def. Pension Outflows	329,952.00
Total Other Assets	329,952.00
<b>TOTAL ASSETS</b>	<b>30,511,803.08</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20059 - Accounts Payable	72,332.98
Total Accounts Payable	72,332.98
Other Current Liabilities	
NJB Note Payable	8,236,109.00
Accrued Payroll Liabilities	
Compensation	302.14
VALIC - Contributions	-450.00
PERS - Contributions	75,378.62
PERS - Loans	62,514.55
PERS - Insurance	10,361.43
Union Dues	-1,216.41
Accrued Payroll Liabilities - Other	-47,699.65
Total Accrued Payroll Liabilities	119,410.73
Escrow Deposits Payable	
271 KH - 271 Kings Hwy - Adlar WH	981.25
41 - Bank Street Crown Walk Urban Re	1,825.00
34 - Bnk Street Urban Renewal LLC	12.80
GC - QuikChik Rmbrary	210.00
Waterloo Valley Road Sewer Ext.	100.75
Conewago Multifamily Project	904.25
Escrow Deposits Payable - Other	5,548.49
Total Escrow Deposits Payable	9,562.24

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Musconetcong Sewerage Authority	
Balance Sheet	
As of December 31, 2021	
	Dec 31, 21
Compensated Absences Payable	61,681.72
Accrued Interest Payable	24,811.48
Accounts Payable - Pension	-16,481.80
Accrued Liabilities	47,771.68
Total Other Current Liabilities	8,482,865.35
Total Current Liabilities	8,555,198.33
Long Term Liabilities	
Net Pension Liability	1,394,378.00
Loans Payable	2,145,402.38
Def. Inflows of Resources	
Unamort Gain on Refunding 2007	10,200.00
Def. Pension Inflows	991,342.00
Total Def. Inflows of Resources	1,001,542.00
Total Long Term Liabilities	4,541,320.38
Total Liabilities	13,096,518.71
Equity	
Net Investment in Capital Asset	22,689,413.56
Restricted	
Current Debt Service	29,252.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
Contract 285 - Tertiary Trmt	
285 P&S - Contract 285 TT - P&S	28,708.81
285 P&C - Contract 285 TT - IRC	540,545.50
295 - Misc (Permit, Legal)	104.00
Total Contract 285 - Tertiary Trmt	579,458.31
Contract 300 Influent Screening	
300 P&S - Contract 300 Infl Scr - P&S	13,998.44
300 Csg - Contract 300 Infl Scr - Cogspla	135,842.90
300 - Misc (Permit, Legal)	1,668.00
Total Contract 300 Influent Screening	151,509.34
AS - Air Sampling	8,118.76
385 - Contract 385 - PCSIU	1,122.50
335 - Contract 335 - SC 3&4	17,094.10
335 - Contract 335 G1 1	8,776.65
315 - Contract 315 Phase II Air Perm	1,460.00
Telecommunication Project	4,760.00
305 - Contract 305 NJB Application	753.82
285 - Contract 285 - SC P1 & 2	58,801.49
275 - Contract 275 Thickeners	8,843.08
285 - Contract 285 PC #2	31,545.49
B-29 Capital Improvements - Other	262,912.53
Total B-29 Capital Improvements	1,155,554.99
B-30 Renewal and Replacement	
335 - Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	690,987.53
Total B-30 Renewal and Replacement	719,721.50
Operations	
Operations	60,000.00
Total Restricted	2,004,528.49

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Musconetcong Sewerage Authority	
Balance Sheet	
As of December 31, 2021	
	Dec 31, 21
Unrestricted	
Designated	-187,974.10
Undesignated	835,952.10
Total Unrestricted	727,974.10
3000 - Opening Bal Equity	-5,186,751.57
33000 - Retained Earnings	-2,952,586.40
Net Income	172,215.19
Total Equity	17,415,284.37
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>30,511,803.08</b>

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The Financial Reports for 2022 were accepted on a motion offered by Mr. Schwab, seconded by Mr. Sylvester and the affirmative all in favor vote of members present. Roll Call Vote:

Mr. Benson	Absent	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Absent	Mr. Schwab	Absent
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

Comments:

- None

# Financial Reports – 2022

<div> <div>9:38 AM</div> <div>06/15/22</div> <div>Accrual Basis</div> </div> <div> <div>Musconetcong Sewerage Authority</div> <div>Budget vs. Actual Expenditure Report</div> <div>January through May 2022</div> </div>				
	Jan - May 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income	1,134,250.00			
trustee pasdown				
Total Income	1,134,250.00			
Gross Profit	1,134,250.00			
Expense				
66900 - Reconciliation Discrepancies	10.00			
Personnel Services				
B-1 - Administrative-S&W	67,323.33	171,640.00	-104,316.67	39.2%
B-14 - Operating-S&W	271,287.20	868,000.00	-596,712.80	43.6%
Total Personnel Services	338,610.53	839,640.00	-501,029.47	40.3%
Employee Benefits				
B-9 - Pension	106,541.00	105,000.00	1,541.00	101.5%
B-9 - Social Security	35,058.67	66,458.00	-41,422.33	37.7%
B-10 - Hosp				
Dental/Vision	1,786.68			
B-10 - Hosp - Other	71,304.46	200,000.00	-128,695.54	35.7%
Total B-10 - Hosp	73,091.14	200,000.00	-126,908.86	36.5%
B-11 - Disability Insurance	1,676.10	10,000.00	-8,323.90	16.8%
B-6 - Unemployment	4,412.70	7,000.00	-2,587.30	63.0%
Total Employee Benefits	210,766.61	388,458.00	-177,701.39	54.3%
Administration Expenses				
B-2 - Administrative-OE	7,618.29	40,000.00	-32,381.71	19.0%
Total Administration Expenses	7,618.29	40,000.00	-32,381.71	19.0%
Operations and Maintenance				
B-3 - Legal	10,958.60	35,000.00	-24,041.40	31.3%
B-4 - Audit	0.00	20,000.00	-20,000.00	0.0%
B-5 - Engineer	17,556.94	35,000.00	-17,443.06	50.2%
B-15 - Telephone	4,377.64	25,000.00	-20,622.36	17.5%
B-16 - Electric	123,162.77	460,000.00	-336,837.23	26.8%
B-17 - Propane/Fuel Oil	18,628.17	30,000.00	-11,371.83	62.1%
B-18 - Supplies/Chemicals	79,105.11	200,000.00	-120,894.89	39.6%
B-27 - Laboratory Supplies	1,622.61	8,000.00	-6,377.39	20.3%
B-13 - Office	16,863.38	30,000.00	-14,136.62	56.2%
B-31 - External Services	33,489.05	75,000.00	-41,510.95	44.7%
B-28 - Education/Training	11,231.27	12,000.00	-768.73	93.6%
B-25 - Laboratory Fees	4,208.45	20,000.00	-15,791.55	21.0%
B-19 - Maintenance/Repairs	46,176.89	204,000.00	-157,823.11	22.6%
B-20 - Insurance	130,852.00	120,000.00	10,852.00	108.0%
B-24 - NJDEP Fees	19,127.82	25,000.00	-6,872.18	76.5%
B-12 - Trustee Admin Fee	6,975.00	25,000.00	-18,025.00	27.9%
B-23 - Permit Appl/Compliance Fees	10,188.00	25,000.00	-14,812.00	40.8%
B-21 - Equipment	8,115.44	70,000.00	-61,884.56	11.6%
B-26 - Bludge Disposal	270,546.55	810,000.00	-539,453.45	34.1%
B-22 - Contingency	0.00	25,000.00	-25,000.00	0.0%
Total Operations and Maintenance	818,517.29	2,254,000.00	-1,435,482.71	36.3%
Debt Service				
Debt Svs - Principal Payment	23,919.43			
Debt Svs - Interest Payment	16,516.80			
Debt Service - Other	0.00	724,723.00	-724,723.00	0.0%
Total Debt Service	43,436.23	724,723.00	-681,286.77	6.0%
Reserves				
B-29 - Capital Improvement	91,111.00	200,000.00	-108,889.00	45.6%
B-30 - Renewal & Replacement	16,793.65	200,000.00	-183,206.35	8.4%
Total Reserves	107,904.65	400,000.00	-292,095.35	27.0%
Operating Refund	-101.49			
Pension Reimbursement	-7,840.72			
Total Expense	1,518,913.30	4,646,821.00	-3,127,907.61	32.7%

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<div> <div>9:38 AM</div> <div>06/15/22</div> <div>Accrual Basis</div> </div> <div> <div>Musconetcong Sewerage Authority</div> <div>Budget vs. Actual Expenditure Report</div> <div>January through May 2022</div> </div>				
	Jan - May 22	Budget	\$ Over Budget	% of Budget
Net Ordinary Income	-384,653.39	-4,646,821.00	4,262,157.61	8.3%
Other Income/Expense				
Other Income				
Short Term Disability Reimburse	10,203.50			
Total Other Income	10,203.50			
Other Expense				
Bank Fee	-40.00			
Total Other Expense	-40.00			
Net Other Income	10,243.50			
Net Income	-374,419.89	-4,646,821.00	4,272,401.11	8.1%

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9:37 AM	<b>Musconetcong Sewerage Authority</b>	
06/16/22	<b>Balance Sheet</b>	
Cash Basis	<b>As of May 31, 2022</b>	
		May 31, 22
<b>ASSETS</b>		
<b>Current Assets</b>		
Checking/Savings		1,694,495.17
OA #169 - Operating Acct TD - #169		6,224.22
PS 3117 - Payroll Account TD - 3117		1,306,776.89
CI 5030 - Capital Improvement TD - 5030		161,317.74
ES 3226 - Escrow Account TD Bank - 3226		600,452.85
RS 1360 - Renewal & Replacement TD - 1360		150.00
Petty Cash		
Total Checking/Savings		3,707,240.67
<b>Other Current Assets</b>		
NJB Note Receivable		3,060,436.00
Prepaid Expense		179.99
Total Other Current Assets		3,060,614.99
Total Current Assets		6,797,855.66
<b>Fixed Assets</b>		
Construction in Progress		1,608,062.35
Accumulated Depreciation		(39,721,047.17)
Capital Assets, Depreciated		61,481,562.62
Land		505,700.00
Total Fixed Assets		23,875,337.80
<b>Other Assets</b>		
Def. Pension Outflows		329,962.00
Total Other Assets		329,962.00
<b>TOTAL ASSETS</b>		<b>31,003,145.46</b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Accounts Payable		
20000 - Accounts Payable		(44,496.61)
Total Accounts Payable		(44,496.61)
<b>Other Current Liabilities</b>		
NJB Note Payable		8,964,062.00
<b>Accrued Payroll Liabilities</b>		
Garnishment		302.14
VALLC		50.00
PERG - Contributions		80,352.13
PERG - Loans		97,199.86
PERG - Insurance		11,536.73
Union Dues		1,516.41
Accrued Payroll Liabilities - Other		(47,689.80)
Total Accrued Payroll Liabilities		140,714.84
<b>Escrow Deposits Payable</b>		
271 540 - 271 Kings Hwy. Adfer WH		2,036.26
40 - Bank Street Crown Walk Urban Re		1,825.00
14 - Bank Street Urban Renewal LLC		12.50
QC - QuicksChk Rosbury		210.00
Watson Valley Road Sewer Ext.		100.75
Villages at Rosbury		965.00
Crownpoint Multifamily Project		864.25
Escrow Deposits Payable - Other		5,548.49
Total Escrow Deposits Payable		11,602.24

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9:37 AM	<b>Musconetcong Sewerage Authority</b>	
06/16/22	<b>Balance Sheet</b>	
Cash Basis	<b>As of May 31, 2022</b>	
		May 31, 22
<b>Current Liabilities</b>		
Compensated Absences Payable		61,661.72
Accrued Interest Payable		36,072.79
Accounts Payable - Pension		(36,066.30)
Accrued Liabilities		47,771.68
Total Other Current Liabilities		9,205,811.97
Total Current Liabilities		9,161,320.36
<b>Long Term Liabilities</b>		
Net Pension Liability		1,364,376.00
Loans Payable		2,145,402.38
Def. Inflow of Resources		
Upfront Gain on Refunding 2007		10,000.00
Def. Pension Inflows		891,342.00
Total Def. Inflows of Resources		1,001,542.00
Total Long Term Liabilities		4,541,320.38
Total Liabilities		13,702,645.74
<b>Equity</b>		
Net Investment in Capital Asset		22,688,413.56
<b>Restricted</b>		
Current Debt Service		29,262.00
Future Retirement Reserve		50,000.00
B-29 Capital Improvements		
C389 - Contract 389 HVAC Roofs		230,300.00
Contract 295 - Tertiary Treat		
295 P58 - Contract 295 TT - PG&S		58,455.23
295 H&C - Contract 295 TT - Int		88,626.25
295 - Misc (Permit, Legal)		104.00
Total Contract 295 - Tertiary Treat		147,205.48
Contract 300 Influent Screening		
300 P58 - Contract 300 Infl Scr - P58		9,477.28
300 Cap - Contract 300 Infl Scr - Coppola		13,691.58
300 - Misc (Permit, Legal)		1,668.00
Total Contract 300 Influent Screening		24,776.87
A8 - Air Sampling		31,538.08
385 - Contract 385 - PCSU		1,122.00
338 - Contract 338 - SC 384		11,894.10
330 - Contract 330 GT 1		8,778.65
310 - Contract 310 Phase II Air Perm		7,460.92
Telecommunications Project		4,760.00
368 - Contract 368 NJB Application		316.32
285 - Contract 285 - SC #1 & 2		93,801.48
270 - Contract 270 Thickeners		8,943.08
260 - Contract 260 PC 40		21,342.48
B-29 Capital Improvements - Other		161,412.53
Total B-29 Capital Improvements		748,362.51
B-30 Renewal and Replacement		
335 - Contract 335 - 19 Pumps		29,033.67
B-30 Renewal and Replacement - Other		690,687.23
Total B-30 Renewal and Replacement		719,721.50
Operations		90,000.00
Total Restricted		1,587,326.01

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9:37 AM	<b>Musconetcong Sewerage Authority</b>	
06/16/22	<b>Balance Sheet</b>	
Cash Basis	<b>As of May 31, 2022</b>	
		May 31, 22
<b>Unrestricted</b>		
Designated		(107,878.00)
Undesignated		835,952.10
Total Unrestricted		727,074.10
2000 - Opening Bal Equity		(4,417,051.57)
2000 - Retained Earnings		(2,619,880.21)
Net Income		622,717.83
Total Equity		17,302,459.72
<b>TOTAL LIABILITIES &amp; EQUITY</b>		<b>31,003,145.46</b>

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The **Pending Vouchers** through June 2022 were approved for payment on a motion offered by Mrs. Michetti, seconded by Mr. Cangiano and the affirmative roll call vote of members present. Roll Call Vote: Roll Call Vote:

Mr. Benson	Absent	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Absent
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Absent	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

Comments:

- None

Musconetcong Sewerage Authority Through June 16, 2022				
	Name	Memo	Split	Amount
<b>OPERATING:</b>	Alfred DeFelice	Continuing Education: Intro to wate	B-28 · Education/T	1,699.00
	Alfred DeFelice	2022 Licensing Completion Bonus	B-28 · Education/T	150.00
	American Wear	Uniform Service 05.24.2022-06.14.2	B-31 · External Ser	632.52
	AmeriGas Propane	Invoice 3137357138 - Propane Deli	B-17 · Propane/Fu	182.95
	Aqua Pro-Tech Laborato	Invoice 2050243M	B-25 · Laboratory	437.75
	Blue Diamond Disposal, I	Invoice 649270 - Monthly Trash Ser	B-31 · External Ser	328.00
	Business Machine Techn	Invoice 2364776, 2364834 06/2022	B-13 · Office	882.10
	Cintas First Aid & Safety	Invoice 9170083705 - First Aid & CP	B-31 · External Ser	1,697.00
	Cintas First Aid & Safety	Invoice 5109345276 - First Aid Supp	B-31 · External Ser	204.94
	Fisher Scientific	Invoice A21228856	B-27 · Laboratory	222.53
	Grainger	Invoice # 9329442744, 9325769124	B-19 · Maintenanc	240.93
	Grogan, Michael	2022 NJWEA Conference Reimburse	B-28 · Education/T	454.80
	Jilliam Martucci	Door Signs - Reimbursement	B-2 · Administratr	57.50
	McNeilly, Brian	2022 NJWEA Conference Reimburse	B-28 · Education/T	377.85
	NJ American Water Co.	Account # 1018-210023733698 - 05	B-31 · External Ser	1,177.71
	Nusbaum, Stein,Goldstei	Invoice 32692 & 32691	B-23, B-3	5,883.40
	Office Concepts Group	Invoice 1075377-0	B-13 · Office	507.50
	Office Concepts Group	Invoice 1076681-0, 1076449-0, 107	B-13 · Office	562.52
	One Call Concepts, Inc.	Invoice 2056434	B-2 · Administratr	82.94
	Passaic Valley Sewerage	Invoice 520507 - Liquid Waste Acce	B-26 · Sludge Disp	39,657.60
	PCS Pump and Process	Invoice 8459	B-31 · External Ser	950.00
	PCS Pump and Process	Invoice 8540	B-31 · External Ser	570.00
	PS&S	Invoice # 153816 - General Consulti	B-5 · Engineer	1,733.75
	Pucilowski, Michael	2022 NJWEA Conference Reimburse	B-28 · Education/T	1,520.03
	RingCentral	Invoice CD_000403337 - Monthly Tr	B-15 · Telephone	312.47
	Roxbury Twp. Water Dep	Invoice # 9318-0 & 8250-0	B-31 · External Ser	134.94
	Russell Reid	Invoice 0005487116 - Sludge Haulin	B-26 · Sludge Disp	29,522.20
	Sal's Pizza	Invoice 47075 - 06.14.22 Safety Me	B-28 · Education/T	314.85
	Schilling, James	April/May 2022 Reimbursements	B-2, B-28	786.06
	Solenis	Invoice 132037057	B-18 · Supplies/Ch	3,474.01
	Tritec Office Equipment	Invoice 67839 - Quarterly Copier Co	B-13 · Office	127.47
	USALCO	Invoice 20231096	B-18 · Supplies/Ch	9,076.01
	Wallworks	Invoice 1449 - Admin Bldg - Paint	B-19 · Maintenanc	19,720.00
	Wallworks	Invoice 1449 - Admin Bldg - Control	B-19 · Maintenanc	940.00
			<b>TOTAL:</b>	<b>124,621.33</b>
<b>PAYROLL:</b>	Primepoint Payroll	MSA Payroll - 05.27.2022	B-1, B14	32,277.25
	Primepoint Payroll	MSA Payroll - 06.10.2022	B-1, B14	33,052.38
			<b>TOTAL:</b>	<b>65,329.63</b>

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	Name	Memo	Split	Amount
<b>ONLINE &amp; MANUAL PYMTS:</b>	Shell/WEX	Confirmation # 816905202022	B-17 · Propane/Fu	606.12
	VALIC	Confirmation # 225928	Accrued Payroll L	500.00
	Primepoint Payroll	Invoice # 516944 - 05.27.22 Process	B-31 · External Ser	43.00
	Local 32	Ck # 10040 - 05.01.22-05.31.22	Accrued Payroll L	312.00
	NJ Division of Pensions &	Reference # 14440757	Accounts Payable	3,920.36
	Lowe's	Reference # 725884934	B-19 · Maintenanc	100.18
	NJSHBP	Reference # 15111550	Employee Benefit	17,856.06
	Direct Energy	Confirmation # 2251389	B-16 Electric	20,585.06
	Primepoint Payroll	Invoice # 518809 - 06.10.22 Process	B-31 · External Ser	45.50
	VALIC	Confirmation # 227670	Accrued Payroll L	500.00
	Verizon Wireless	Confirmation # 1924855487	B-15 · Telephone	658.62
	Altice	Confirmation # 1873001	B-15 · Telephone	404.39
	NJ Division of Pensions &	Reference # 16431438 - 2022 Q2 IR	Accounts Payable	9,603.16
	JCP&L	Confirmation # 88473384	B-16 Electric	6,157.44
			<b>TOTAL:</b>	<b>61,291.89</b>
<b>CAPITAL:</b>	Coppola Services	Invoice # 13 - Contract 300	B-29, C:300	28,291.61
	PS&S	Invoice 153815 - Contract 360	B-29, C:360	4,957.50
	PS&S	Invoice 153819 - Contract 300	B-29, C:300	4,525.38
	PS&S	Invoice 153817 - Contract 295	B-29, C:295	3,605.00
	PS&S	Invoice 153818 - Air Sampling	B-29, AS	3,915.00
			<b>TOTAL:</b>	<b>45,294.49</b>
<b>RENEWAL &amp; REPLACEMENT:</b>			<b>TOTAL:</b>	<b>0.00</b>
<b>ESCROW:</b>			<b>TOTAL:</b>	<b>0.00</b>

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The following **correspondence** for the June 2022 was received and filed on a motion offered by Mr. Sylvester, seconded by Mr. Schwab and the affirmative all in favor vote of members present. All In Favor Vote:

Mr. Benson	Absent	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Absent
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Absent	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Comments:

- None

• **Correspondence:**

- State of New Jersey, DEP – Office of Quality Assurance: 2022 Initial Non-Potable Water Proficiency Test Study
- NJ Ibank: Payment Requisition No. S340384-09 - SC-19
- BMT: May, 2022 Monthly IT Report
- NJ Ibank: Construction Loan Accrued Interest Monthly Statement as of 05.31.2022
- State of NJ, DEP: 2023 Laboratory Certification, ACPL
- Wielkots & Company: Attorney letters in relation to 2021 Audit Reports
- Contract Modification Proposal & Acceptance: Contract 300
- EPA Announcement Lower INTERIM Health Advisory Level for PFOA/PFOS – Implications for all Utilities
- State of NJ – DEP: Air Pollution Control Preconstruction Permit & Certificate to Operate, Permit Activity Number: PCP210001, Program Interest No: 83115
- \*PS&S: Proposal for Professional Services for Plant Process Evaluation & Meeting

**Monthly Reports:**

The Director's Report for the month of June 2022 and Maintenance and Repairs and Flow Data for May and June 2022 was accepted on a motion offered by Mr. Schwab and seconded by Mrs. Michetti and the affirmative all-in favor vote of members present. All In Favor Vote:

Mr. Benson	Absent	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Absent
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Absent	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Comments:

- Mr. Pucilowski asked about the silos.
  - Mr. Schilling advised that the silos are related to Plant 1,2,3 they were originally for Lime then Soda Ash. In 2011/2012 the silos were rehabilitated however they are metal silos that are increasing PH and are corrosive. Mr. Schilling will gather more information prior to consulting the Engineer Firm or the Engineering Committee.
- Mr. Schilling advised the Board that on 06.30.2022 we will have a final cyber compliance meeting with the JIF and that this should bring the MSA to the highest level of cyber security compliance, we will report back at the July meeting.
- Mr. Schilling also advised that he is researching sludge disposal alternatives due to the significant increases.
  - Mr. Schilling is seeking input from numerous other colleagues and authorities with regards to pricing.
  - Sludge Hauling side is a huge concern. One consideration be it long or short term is re-implementing the belt presses. Current contract expires February 14, 2023

- Mr. Schilling suggested that the MSA review and re-evaluate the Legacy Service Agreements currently in place with regards to the discharge limits to the MSA.
  - Mr. Schilling suggests strengthening the language in the agreements. Chairman Rattner stated that we would need to know the specifications. Mr. Schilling stated that he would consult with the Engineer and Counsel separately on this matter.
  - Mr. Dwyer, Esq. stated that this is also in the permits.
  - Mr. Pucilowski asked if we should take one agreement and review it. Chairman Rattner stated that we would need a complete review, the towns are being told that they are in violation of their water supply, additionally some water companies are telling customers not to drink the water that it could take them a year to correct the issue.
  - Mr. Schilling stated that any time you remove something from water, there is the issue of what the treatment plant does with the reject water.
  - Mr. Schilling stated that he just wants to have the language strengthened in the agreements.
  - Mrs. Michetti stated that all the private wells are also being affected by this and that in the event of a sale, the realtors are responsible to notify the buyers.
  - Chairman Rattner stated that he believes that the Engineer should give us this guidance on what our responsibilities will be and what we push back to the customer.

The Engineer's Report for the month of June 2022 was accepted on a motion offered by Mr. Sylvester, seconded by Mr. Pucilowski and the affirmative all-in favor of members present. All In Favor Vote:

Mr. Benson	Absent	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Absent
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Absent	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

#### Comments:

- Sean Sauder stated that on 06.17.2022 they were on site reviewing the HVAC project.
  - Mr. Schilling added that they will be back out next week to take some core samples.
  - Mr. Pucilowski asked if the bearing issues on unit #4 were similar to unit #2. Mr. Sauder deferred to Mr. Schilling. Mr. Schilling advised that Contract 295, Plant 1 has disc filters 1 and 2, Plant 2 has disc filters 3 and 4. Disc #3 is offline again and has been for several weeks, disc 4 the filter pump failed – swapped out the pump from disc 3 since its offline. Manufacturer has been very good and extended the warranty. Mr. Schilling has advised that they will replace all of the bearings.
  - Mrs. Michetti asked if there are any other issues, Mr. Schilling advised that the impellers on the filter wash pumps had peeled back and that they are just a poor quality. It is expected that they are up & running following the July 4<sup>th</sup> holiday.
- Mr. Schilling advised that on the Air Sampling, things are going well and its looking like we may receive the final permit. We were advised today that there will be no air monitoring. Any odor complaints are initiated to Sussex County and if they note any issues the complaint will then be issued to the DEP, violations will be issued by a smell test performed on site and if warranted violations will be issued.
- Mrs. Michetti stated that we should address the odor issue at International.

**New Business:**

Resolution No. 22-33 was offered on a motion by Mr. Still seconded by Mrs. Michetti and the affirmative roll call vote of members present. Roll Call Vote:

Mr. Benson	Absent	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Absent
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Absent	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

\*See attached resolution

Comments:

- None

Resolution No. 22-34 was offered on a motion by Mr. Schwab seconded by Mrs. Michetti and the affirmative roll call vote of members present. Roll Call Vote:

Mr. Benson	Absent	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Absent
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Absent	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

\*See attached resolution

Comments:

- Chairman Rattner asked for clarification on why petty cash wasn't implemented at re-organization.
  - Mr. Schwab advised that petty cash was done away with for a period of time, and we are now re-implementing.

Resolution No. 22-35 was offered on a motion by Mr. Still seconded by Mr. Pucilowski and the affirmative roll call vote of members present. Roll Call Vote:

Mr. Benson	Absent	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Absent
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Absent	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

\*See attached resolution

Comments:

- None

**Old Business:**

Resolution No. 22-06 remains tabled.

Comments:

- Chairman Rattner questioned if the Resolution # was correct, it was in fact correct and originally from February.
- To be discussed in closed session.
- Tom Carroll, QPA dismissed.

**Closed Session:**

Entered Closed Session on a motion made by Mr. Sylvester, seconded by Mr. Pucilowski at 08:05pm and the affirmative all in favor vote of members present. All In Favor Vote:

Mr. Benson	Absent	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Absent
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Absent	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Comments:

- Closed session to discuss litigation.

**Open Session:**

Entered Open Session on a motion made by Mr. Grogan, seconded by Mr. Still at 08:31pm by an all-in favor Vote of members present. All In Favor Vote:

Mr. Benson	Absent	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Absent
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Absent	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Comments:

- None

**Adjournment:**

Motion made by Mr. Still, seconded by Mr. Sylvester at 08:31pm and the all-in favor Vote of members present, Chairman Rattner adjourned the meeting at 08:31pm. All In Favor Vote:

Mr. Benson	Absent	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Absent
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Absent	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Respectfully Submitted:  
Jilliam Martucci - Administrative Assistant

**RESOLUTION NO. 22-33**

Resolution of the Musconetcong Sewerage Authority  
Awarding Contract USLS-22 for Uniform Supply and Laundry Service  
to American Wear, Inc.

WHEREAS, on June 2, 2022, the Musconetcong Sewerage Authority received bids for Contract USLS-22 to provide Uniform Supply and Laundry Service in accordance with the Notice to Bidders; and

WHEREAS, the following bid was received:

<u>Contractor</u>	<u>Bid Price</u>
American Wear, Inc.	\$157.82/wk 9/1/22-8/31/23
261 North 18 <sup>th</sup> Street	\$162.55/wk 9/1/23-8/31/24
East Orange, NJ 07017	\$167.43/wk 9/1/24-8/31/25

WHEREAS, the Commissioners of the Musconetcong Sewerage Authority hereby make the following findings of fact:

1. American Wear, Inc. submitted the only bid and has performed the same services for the Authority in the past which services were satisfactory.
2. The Commissioners believe it is in the best interest of the Authority to accept the bid from American Wear, Inc. for a 3-year period as it will provide a stable, known rate for budgeting purposes and the annual increases of 4% and then 3% are not unreasonable in today's economy.
3. The Treasurer of the Musconetcong Sewerage Authority has certified that funds are available under Budget line B-31.


NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that Contract USLS-22 for Uniform Laundry and

-1-

Supply Service is hereby awarded to American Wear, Inc. provided a Certificate of Insurance is furnished; and be it

FURTHER RESOLVED, that James Schilling as Director is hereby authorized to execute a Contract with American Wear, Inc. on behalf of the Musconetcong Sewerage Authority as needed.

ATTEST:

  
Joseph Schwab, Secretary-Treasurer  
Dated: June 23, 2022

MUSCONETCONG SEWERAGE AUTHORITY

  
Steven Rattner, Chairman

-2-

## RESOLUTION NO. 22-34

### RESOLUTION OF THE MUSCONETCONG SEWERAGE AUTHORITY ESTABLISHING AN OFFICE PETTY CASH FUND IN THE AMOUNT OF ONE HUNDRED (\$100.00) DOLLARS

WHEREAS, the Authority has determined that from time to time it is necessary and convenient to pay in cash for small incidental purchases;


NOW, THEREFORE, BE IT RESOLVED that a petty cash fund in the amount of \$100.00 is established for the Musconetcong Sewerage Authority and that it be funded under Budget line B-2; and

BE IT FURTHER RESOLVED that the Executive Director shall serve as the custodian of the petty cash fund, and shall maintain records for any expenditures from petty cash fund at all times, and shall provide a monthly report of same to the Commissioners.

DATED: June 23, 2022

MUSCONETCONG SEWERAGE AUTHORITY

  
\_\_\_\_\_  
Joseph Schwab, Secretary-Treasurer

  
\_\_\_\_\_  
Steven Rattner, Chairman

RESOLUTION NO. 23-35

Resolution of the Musconetcong Sewerage Authority ("MSA")  
Authorizing a Change Order to Contract 300 for Additional Conduit and Wiring  
and Miscellaneous Items in Conjunction with Installation of an Influent Screening Facility

WHEREAS, by Resolution No. 20-37 adopted on September 24, 2020 MSA  
awarded Contract 300 in the amount of \$1,586,890.00 to Coppola Services, Inc. for  
construction and installation of an Influent Screening Facility ("ISF"); and

WHEREAS, by Resolution No. 21-54 adopted on December 16, 2021 MSA  
awarded a change order to Coppola Services, Inc. in the amount of \$41,891.05 for the  
purchase and installation of unit heaters in conjunction with Contract 300; and

WHEREAS, additional costs have become necessary, some of which will be  
offset by credits for miscellaneous items, all as described on the attached Contract  
Modification Proposal and Acceptance (the "Proposal"); and

WHEREAS, the cost of the heaters in the attached Proposal have already been  
approved by MSA by Resolution No. 21-54 (copy attached);

WHEREAS, as a result of the foregoing the additional costs to the total contract  
price is an increase of \$7,427.39;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the  
Musconetcong Sewerage Authority that the award to Coppola Services, Inc. for  
construction and installation of an Influent Screening Facility pursuant to Contract 300  
be amended to include the additional costs as outlined in the Proposal; and it is

FURTHER RESOLVED, that the cost of such revision shall not exceed \$7,427.39  
without further authorization from the Musconetcong Sewerage Authority; and it is

-.-

FURTHER RESOLVED, that the funds for this change order are available in  
Budget line B-30 Capital Improvements, and that the MSA shall seek reimbursement in  
the I-Bank loan for Contract 300; and it is

FURTHER RESOLVED, that all of the terms and conditions of Contract 300 shall  
remain unchanged except as modified herein; and it is

FURTHER RESOLVED, that Director James Schilling is authorized to execute  
the Proposal on behalf of the Musconetcong Sewerage Authority.

ATTEST:

MUSCONETCONG SEWERAGE AUTHORITY

   
Joseph Schwaib, Secretary-Treasurer Steven Rathner, Chairman

DATED: June 23, 2022

-.-

RESOLUTION NO. 21-54

Resolution of the Musconetcong Sewerage Authority ("MSA")  
Authorizing a Change Order to Contract 300 for Unit Heaters  
in Conjunction with Installation of an Influent Screening Facility

WHEREAS, by Resolution No. 20-37 adopted on September 24, 2020 MSA  
awarded Contract 300 in the amount of \$1,586,890.00 to Coppola Services, Inc. for  
construction and installation of an Influent Screening Facility ("ISF"); and

WHEREAS, during construction it has been learned that the ISF project requires  
unit heaters which were not included in the original bid specifications; and

WHEREAS, MSA desires that construction for Contract 300 continue moving  
forward so that the ISF can be completed and begin operation; and

WHEREAS, MSA has received a Change Order Request from Coppola Services,  
Inc. (the "Request") for the purchase and installation of unit heaters in the amount of  
\$41,891.05; and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the  
Musconetcong Sewerage Authority that the award to Coppola Services, Inc. for  
construction and installation of an Influent Screening Facility pursuant to Contract 300  
be amended to include the purchase and installation of heaters as outlined in the  
Request; and it is

FURTHER RESOLVED, that the cost of such revision shall not exceed  
\$41,891.05 without further authorization from the Musconetcong Sewerage Authority;  
and it is

-.-

FURTHER RESOLVED, that the funds for this change order are available in  
Budget line B-30 Capital Improvements, and that the MSA shall seek reimbursement in  
the I-Bank loan for Contract 300; and it is

FURTHER RESOLVED, that all of the terms and conditions of Contract 300 shall  
remain unchanged except as modified herein; and it is

FURTHER RESOLVED, that Director James Schilling is authorized to execute  
the Proposal on behalf of the Musconetcong Sewerage Authority.

ATTEST:

MUSCONETCONG SEWERAGE AUTHORITY

   
Joseph Schwaib, Secretary-Treasurer Steven Rathner, Chairman

DATED: December 16, 2021

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